

System Vendor	System Product	Purpose of System	Categories or Data Collected	Primary Custodian	Frequency Collected	Frequency Updated
Active Network	ActiveNet	Manage scheduling for Recreation & Park Services facilities	Online registration; payments; and class tracking	Recreation & Park Services	Daily	Daily
AutoDesk	AutoCAD	Engineer Drafting Software	Mapping records	Community Development	Daily	Daily
Citation Processing Center	Citation Processing Center	Tracking City-issued citations and payment	Citation records and payment information	Community Development	As needed	As needed
Community Development Software LLC	Housing Developer Pro	Construction estimate records	Construction cost data; cost estimates for CDBG housing rehabilitation projects	Community Development	Daily	As needed
Core Logic	Core Logic	Collection of property information within the City	Property information, homeowner data, and real estate analytics	Community Development	Weekly	As needed
Cubic	Hummingbird	Storage of operating data	Analyzes Operating data including ridership and revenues	Transportation -Administration	Daily	Daily
Cubic	Nextfare	System configuration	Report generator: Information related to fareboxes, buses, operator and routes	Transportation -Administration	Daily	Daily
Cycom Data Systems	FileDesk	Legislative tracking	Manual input of City Council action by staff	City Clerk	Bi-weekly	Bi-weekly
Ducan Solutions, Inc.	AutoISSUE and AutoPROCESS	AutoISSUE transfers parking citation data from handheld citation devices to AutoPROCESS. AutoPROCESS provides processing and management of citation data	Parking citation records to include date/time; location; vehicle and vehicle owner; processing; photographs	Public Safety	Daily	Daily
FASTER Asset Solutions	Fleet Management Software & Services	Maintenance management for City's Fleet	Service requests; work orders; inspections; billing; fuel; parts inventory	Transportation	Daily	Daily
Green Halo Systems	Green Halo Systems	Waste Diversion and Recycling Tracking System	Recycling Records	Community Development	Weekly	Weekly
Happy, Inc.	HousingPro	Manage City's Section 8 Program	Wait list; participant data; payments; case records	Community Development	Daily	As needed
The HdL Companies Proprietary	Sales Tax System	Web based software that maintains sales tax quarterly records remitted by Norwalk businesses to the State Board of Equalization	Business information (address, owner, start business date); quarterly allocation amounts	Finance, Community Development, Administration	Quarterly	Quarterly
The HdL Companies Proprietary	Property Tax System	Web based software that maintains property records within the City limits	Parcels APN numbers; addresses; property owners' information; assessed valuation; additional property information	Finance, Community Development, Administration	Quarterly	Quarterly
Houston Engineering	MS4 Front (Web based)	Track stormwater related activity	Stormwater Records	Administration, Community Development	As needed	As needed
Hyland	OnBase	Document imaging and building permit management	Agenda reports; agreements; ordinances; resolutions; building permits; campaign statements; Statements of Economic Interests; building permits	City Clerk; Community Development	As needed	As needed
Insperty Business Services	Org Plus 9 Professional	Creation of organizational charts for City departments	Structure of each department, number and type of staff positions; staff information; department vacancies; functional organization charts	Human Resources	As needed	As needed
Kustom Signals	Traffic Count 7	Traffic and speed analysis systems used to download and compile radar trailer data	Date and time of deployment period; location; vehicle counts; posted speeds	Public Safety	Daily/As needed	Daily/As needed
Los Angeles County	Leaders Replacement System (LRS)	Tracks Los Angeles County's Welfare-to-work data	Welfare-to-work database; cash aid information	Social Services - Child Development Program	Daily	As needed
LA County	Gain Electronic Automated Reporting System (GEARS)	LA County software used to track WTW activity and Cash Aid	LA County WTW tracking data base	Social Services - Child Development Program	daily	as needed
Los Angeles County	GetCare System	Client data management system used to manage Supportive Services Program participants	Client information; case notes; records of services provided	Social Services - Senior Center	Daily	As needed
Los Angeles County	Gateway System	Used by the Dispute Resolution Program for submittal and access to contract documents	Client records	Social Services - Social Services Center/Dispute Resolution Program	Monthly	As needed
MCT Technology	Care Control	Case management software for state and county childcare	Case records	Social Services - Child Development Program	Daily	As needed

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Microsoft	Excel/Word	Used to create and maintain City commissioner information and attendance	Contact information	City Clerk	As needed	As needed
Microsoft	Access	Voter-related information	Pollworker and voter contact information	City Clerk	As needed	As needed
Microsoft	Access	Plan, case, and yard sale records	Track plan checks after 2000; application processing; yard sale permits; code compliance cases prior to 2005	Community Development	Daily	Daily
Microsoft	Excel	Commercial plan tracking before 2001, logs, permits, data collecting, citations, NPDES violations	Plan, Case, Yard Sale, and Violation Records	Community Development	As needed	As needed
Microsoft	HDLCC Property Tax	Used to create and maintain property tax information	Property information, homeowner data, and real estate analytics	Community Development	Weekly	As needed
Microsoft	Access	Used to create and maintain employee database	Employee categories; hire date; anniversary date; performance evaluation schedule; City department; birthdays	Human Resources	Daily	Per Citywide Update schedule
Microsoft	Access	Information related to various Public Safety programs and records	Information related to issued permits; warnings and citations; permits; incident responses; nuisance abatement; fireworks; juvenile offender billing; calls for services; radar trailer deployment; vehicle information; Neighborhood Watch/Business Watch meetings; vehicle impoundment	Public Safety	As needed	As needed
Microsoft	Excel	Used to create and maintain employee logs, budget and expenditure reports	Expenditure report logs; City personnel logs; youth worker program tracking; surveys done as needed and/or requested for budget purposes; benefit rosters; tuition reimbursement program tracking	Human Resources	Daily	Per Citywide Update schedule
Microsoft	MS Suite + Access	Office Administration	Budget tracking; accident tracking; training	Transportation - Vehicle Maintenance	Daily	Daily
Microsoft	MS Suite + Access	Office Administration	Agenda reports; data management; transit reports	Transportation - Administration	Daily	Daily
Microsoft	Work Order System	Entering and tracking work orders and calls for service reported by residents and/or staff	Relevant information cataloged for service requests and placed work orders	Public Services	Daily	Daily
Nesh Technologies/Knight	Paver7	Paving Management System	Street records	Community Development	As needed	As needed
Paver	Work Order System	Entering and tracking work orders	Maintains calls for service requests reported by residents/staff: i.e. fallen tree limbs, cracked sidewalks, potholes, mattresses in the parkway, etc.	Public Services	Never	Never
Proficio Technology S&A System, Inc.	FLEETWATCH	Monitoring Bus Fleet fuel, mileage, fluids. (CNG fuel, Oil, Transmission, Coolant)	Mileage and Fluid monitoring system	Transportation - Vehicle Maintenance	Daily	Daily
SEAACA Proprietary	Animal Licensing	Maintains information on dog licenses issued by the City, fees charged and collected	Owner information; dog information (breed, color, age, rabies vaccination expiration date); payment information	Finance	As needed	As needed
SunGard	Pentamation	Financial administration/tracking services	City expenditures, vendor payments, fixed assets, auditing, financial transactions	City Clerk	Daily	Daily
SunGard Public Sector	Pentamation, Cognos	Permits and plan check processing, code compliance cases, planning and engineering research	Property records	Community Development	Daily	Daily
SunGard Public Sector	Finance Plus	Records all the financial transactions of the City	Financial data	Finance	As needed	As needed
			Vendor records	Finance	As needed	As needed
			Purchase orders	Finance	As needed	As needed
		Fund Accounting	Accounts payable payment records	Finance	Twice weekly	Twice weekly
			Budgets (revenues, expenditures, projects)	Finance	As needed	As needed
			Actual revenues, expenditures per funding source and budget unit	Finance	As needed	As needed
		Fixed Assets	Fixed assets listed with description and acquisition price	Finance	As needed	As needed
		Human Resources	Personnel Information	Human Resources	As needed	As needed
			Payroll records	Finance	Bi-weekly	Bi-weekly
SunGard Public Sector	Community Plus	Maintains records of various billing, record keeping systems. These transactions are interfaced into the Finance Plus/Fund Accounting System by daily batching the transactions from each module below:		Finance	As needed	As needed
		Cash Receipt Manager	Records all the receipts of the City (payer, type of payment, amount paid, billing module, date received)	Finance/Community Development	Daily	Daily
		Utility Billing	Maintains water billing records:	Finance		
			Customer information (name, billing & service addresses, contact information)	Finance	As needed	As needed
			Water consumption	Finance	Every two months	Every two months
			Billing & Payment records	Finance	As needed	As needed
		Miscellaneous Billing	Customer information (name, billing address, contact information)	Finance	As needed	As needed
			Services billed, amounts billed and paid.	Finance	As needed	As needed
		Business Licensing	Maintains information on businesses operated in the City:	Finance	As needed	As needed
			Business name, address, type of business	Finance	As needed	As needed
			Business owner name & contact information	Finance	As needed	As needed
			Fees charged and collected	Finance	As needed	As needed
United Technologies	Mobile View Video Manager Software	Video collected on the digital vehicle recorder on the bus	Video and Picture Surveillance	Transportation - Operations/Vehicle Maintenance	As Needed	As Needed
Apollo Video Technology	Vehicle Information Management System (ViM)	Video collected on the digital vehicle recorder on the bus	Video and Picture Surveillance	Transportation - Operations	As Needed	As Needed