

AGENDA NORWALK CITY COUNCIL JULY 16, 2013

REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
6:00 P.M.



Luigi Vernola, Mayor
Marcel Rodarte, Vice Mayor
Cheri Kelley, Councilmember
Michael Mendez, Councilmember
Leonard Shryock, Councilmember

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Section 2.08.020 of the Norwalk Municipal Code. If you wish to address City Council, please complete the card that is provided at the rear entrance to Council Chambers and hand the card to the City Clerk. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

Please adhere to the following procedures when addressing the Council:

- ◆ *Comments should be limited to 5 minutes or less.*
- ◆ *Comments should be directed to the Council as a whole and not directed to individual Councilmembers.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Note: Any writings and/or documents provided to a majority of the City Council regarding any item on this agenda after it has been posted will also be made available for public inspection.

Writings and/or documents are available for inspection in the City Clerk's Department, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m., every other Friday; telephone (562) 929-5720. You may also contact the City Clerk via e-mail at clerk@norwalkca.gov.

REGULAR MEETING - 6:00 p.m.

CALL TO ORDER	Mayor Vernola
INVOCATION	Pastor Arthur McKibben Norwalk Nazarene Church
FLAG SALUTE	Councilmember Shryock
ROLL CALL	City Clerk

CITY COUNCIL COMMENTS

a. Report of City Council Travel

SPECIAL PRESENTATIONS

- I. City Council to recognize Commander Pat Maxwell for his dedicated service to the Norwalk Community while he served as Captain of the Norwalk Sheriff's Station.
- II. City Council to recognize Ernie Juarez for his long service as an International Friendship Commissioner and for all his community work in the City.
- III. City Council to recognize Vanneza Ponce as the Norwalk Community Coordinating Council Youth of the Year.
- IV. City Council to recognize the hair stylists from Salon de Leon and Jae Valentine Salon for their work with the Locks of Love Hair Drive.

CITY MANAGER COMMENTS

CONSENT CALENDAR

Consent calendar items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the consent calendar and considered separately by City Council.

1. **MEETING MINUTES** – Staff recommends City Council approve the minutes of the regular meeting of July 2, 2013. 825-04
2. **PAYROLL** – Staff recommends City Council approve the payroll for the period June 23 – July 6, 2013, in the total amount of \$795,227.07. 630
3. **COMMERCIAL DEMANDS** – Staff recommends City Council approve the warrant register dated July 9, 2013, in the total amount of \$2,225,906.42. 640
4. **CLAIM AGAINST THE CITY** – Staff recommends City Council deny the claim filed by Francisco Javier Deleon, Jr. 830-04
5. **PLANNING COMMISSION SYNOPSIS – JULY 10, 2013** - No action is required unless the City Council elects to review the decision of the Planning Commission.

6. **RESOLUTION NO. 13-54 – DESTRUCTION OF OBSOLETE RECORDS – COMMUNITY DEVELOPMENT** – Staff recommends City Council adopt **Resolution No. 13-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS IN THE COMMUNITY DEVELOPMENT DEPARTMENT.** 870-02
7. **PROJECT NO. 7191 – CROSSWALK IMPROVEMENTS – ROSECRANS AVENUE AND CROSSDALE AVENUE – AWARD OF CONTRACT** – Staff recommends City Council award a contract to PTM General Engineering Services of Riverside in the amount of \$39,333 for the construction of crosswalk safety improvements; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 1005-04-7191
8. **AGREEMENT – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM - PREPARATION OF CONSOLIDATED ANNUAL PERFORMANCE REPORTS (CAPR) AND ANNUAL ACTION PLAN** – Staff recommends City Council approve an agreement with Castaneda & Associates in the amount of \$36,000 for services related to the preparation of three Consolidated Annual Performance Reports and one Annual Action Plan, effective July 1, 2013 through October 31, 2015; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 315
9. **RESOLUTION NO. 13-52 – CHILD CARE SERVICES** – Staff recommends City Council adopt **Resolution No. 13-52, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK APPROVING CHILD CARE CONTRACT AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION FOR FUNDING OF THE CalWORKs STAGE 2, 3, AND ALTERNATIVE PAYMENT CHILD CARE DEVELOPMENT PROGRAM FOR FISCAL YEAR 2013/2014;** and authorize the City Manager to execute the contracts on behalf of the City. 425-01
10. **MEMORANDUM OF UNDERSTANDING (MOU) - RIO HONDO COMMUNITY COLLEGE “GO RIO” TRANSIT PASS** – Staff recommends City Council approve an MOU with Rio Hondo Community College for the “GO RIO” Transit Pass Program for the Fall 2013 and Spring 2014 semesters, postpone implementation of the base fare of \$1.25 during the term of the MOU, and authorize the City Manager to execute the MOU on behalf of the City, in a form approved by the City Attorney. 1120-04
11. **RESOLUTION NO. 13-55 – AUTHORIZATION TO SUBMIT GRANT APPLICATION FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM** – Staff recommends City Council adopt **Resolution No. 13-55, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING THE CITY’S GRANT APPLICATION FOR FUNDING FROM THE HIGHWAY SAFETY IMPROVEMENT PROGRAM.** 1005-06
12. **AGREEMENT - COORDINATION/IMPLEMENTATION SERVICES RELATING TO THE SEWER SERVICE CHARGE** – Staff recommends City Council approve an agreement with Francisco & Associates in the amount of \$45,000 to provide sewer service charge related coordination/implementation services from July 1, 2013 through June 30, 2014; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 637
13. **DELINQUENT WEED AND LITTER COLLECTION FEES** – Staff recommends City Council confirm the attached report of the Property Maintenance and Building Rehabilitation Appeals Board; and authorize the Finance Director to file a copy of this report with the County Auditor on or before August 10, 2013. 626-02

14. **AGREEMENT - HOMELESS SHELTER SERVICES FOR FY 2013/14** – Staff recommends City Council approve an agreement with The Whole Child in the amount of \$12,750 to provide homeless shelter services during FY 2013/14; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney.

APPOINTMENTS

15. **ADVISORY BODIES** – Staff recommends City Council appoint individuals to serve on the identified advisory bodies. 200

PUBLIC HEARINGS

16. **CONTINUED PUBLIC HEARING – ORDINANCE NO. 13-1641 GRANTING A COMMON CARRIER PIPELINE FRANCHISE TO PLAINS WEST COAST TERMINALS LLC** – Staff recommends City Council introduce for first reading **Ordinance No. 13-1641, AN ORDINANCE OF THE CITY OF NORWALK GRANTING A COMMON CARRIER PIPELINE FRANCHISE TO PLAINS WEST COAST TERMINALS LLC**, by title only and waive further reading. 618-08
17. **DELINQUENT REFUSE COLLECTION ACCOUNTS** - Staff recommends City Council approve the lien lists for those delinquent accounts that are not paid by July 31, 2013, and authorize staff to forward a final list to the Tax Assessor on or before August 10, 2013. 626-02
18. **RESOLUTION NO. 13-46 - 2013/14 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME ANNUAL ACTION PLAN – SUBSTANTIAL AMENDMENTS – FUNDING CHANGES** – Staff recommends City Council adopt **Resolution No. 13-46, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK SETTING FORTH ITS FINDINGS OF FACT AND DECISION RELATIVE TO THE APPROVAL OF A SUBSTANTIAL AMENDMENT TO THE 2013/14 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME ANNUAL ACTION PLAN.** 315

RESOLUTION

19. **RESOLUTION NO. 13-53 – BUDGET AMENDMENT - STUDY OF POTENTIAL PEDESTRIAN SAFETY IMPROVEMENTS - CROSSWALK AT ROSECRANS AVENUE AND FIDEL AVENUE** – Staff recommends City Council adopt **Resolution No. 13-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORWALK AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2013/14 ADOPTED BUDGET TO INCREASE THE ADOPTED BUDGET TO STUDY POTENTIAL PEDESTRIAN SAFETY IMPROVEMENTS OF THE CROSSWALK AT ROSECRANS AVENUE AND FIDEL AVENUE**, in the amount of \$5,000; and authorize Willdan Engineering to conduct a traffic study at Rosecrans Avenue and Fidel Avenue. 1050

REPORTS

20. **REQUEST FOR USE OF CIVIC CENTER LAWN FOR FRIENDS OF THE NORWALK SHERIFFS' CARNIVAL** - Staff recommends City Council approve the carnival event requested by the Friends of the Norwalk Sheriff's Station, consistent with past practice of absorbing the City's expenses and waiving the security deposit. 920-01-02

21. **AGREEMENT – NEIGHBORHOOD STABILIZATION PROGRAM (NSP)** – Staff recommends City Council approve an agreement with Habitat for Humanity of Greater Los Angeles for services related to the Neighborhood Stabilization Program in the amount of \$450,138, from July 16, 2013 through June 30, 2016, with the option to extend for a maximum of three (3) one (1) year periods; and authorize the City Manager to execute the agreement on behalf of the City, in a form approved by the City Attorney. 315-09

ORAL COMMUNICATIONS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 11th day of July 2013.

Theresa Devoy
City Clerk