

**MINUTES OF THE REGULAR MEETING
NORWALK COMMUNITY PROMOTION COMMISSION
October 10, 2016**

Chair David Ang called the meeting to order at 6:05 p.m. in the U.S. Constitution Room #4 of City Hall. Responding to roll call were Commissioners Garamoni and Sanchez. Vice Chair Brammer was absent. Also present was Commission Liaison Vickie Yoshikawa and Secretary Margie Reyes.

APPROVAL OF MINUTES

Commissioner Sanchez moved and Commissioner Garamoni seconded to approve the minutes of September 12, 2016. **There being no objection, the motion carried.**

OLD BUSINESS

Holiday Home Décor Contest

Liaison Yoshikawa and commissioners discussed several contest updates. This year, the Creative Lighting and Themed Décor categories would be combined in the Best Display category, with a Business and a Group Entry component added, for a total of three categories: Best Display-Residential, Best Display-Business and Best Group Entry. The Business category will include retail, commercial, churches and other non-residential properties. The Group Entry category will be open to three or more consecutive homes with a unified theme. The deadline was set for December 16, 2016 with judging occurring from December 17 to December 30. Liaison will work on revising the contest collateral to include all changes discussed. The revised entry form will be presented to the commission for review at the next regular meeting in November.

Commissioner Business Cards and Shirts

Liaison Yoshikawa reported that the business cards for each commissioner are on order. Commissioners will be notified upon their arrival from the print shop. Ms. Yoshikawa also discussed commissioner polo shirts, which would need to vary in color from Council shirts and other staff uniform. The commission requested shirts in a particular basic style. Ms. Yoshikawa will bring back options and colors at the next meeting.

STAFF COMMENTS

Liaison Yoshikawa reminded the Commission of the Arturo Sanchez Sr. Halloween Parade on Saturday, October 15, the Halloween Festival on Monday, October 31, and the Veteran's Day Ceremony taking place on Friday, November 11.

Ms. Yoshikawa provided the commission with information on Measure M that will be on the November ballot.

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COMMISSIONER'S COMMENTS

Commissioner Sanchez reported that the Arturo Sanchez Sr. Halloween Parade had a strong agenda this year with over 105 entries and 20 high school bands participating, with the most popular entry the "Charros," or equestrians performing at the end of the parade.

Chair Ang reported on traffic conditions at the intersection of eastbound Rosecrans at Flatbush before the 605 freeway, stating that the stoplight was timed at 17 seconds, allowing only three vehicles to leave the intersection, causing major back up. Liaison Yoshikawa will determine who is responsible for this traffic light and report at the next meeting.

Commissioner Garamoni thanked staff for their hard work and help in fixing the planters that were damaged on Imperial Highway.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:15 p.m.



David Ang, Chair
Community Promotion Commission