



The I-5 Consortium Cities Joint Powers Authority

For the preservation of communities while enhancing freeway capacity

AGENDA SPECIAL MEETING OF THE ADMINISTRATIVE ENTITY OF THE INTERSTATE CONSORTIUM CITIES JOINT POWERS AUTHORITY

JANUARY 11, 2017

2:00 PM

VIA TELECONFERENCE AT

1-866-655-2883

Participant Passcode number: 1048848

Member Cities:

Commerce
Downey
La Mirada
Norwalk
Santa Fe Springs

**NORWALK
CITY HALL
12700 NORWALK BLVD.
NORWALK, CA 90650**

**SANTA FE SPRINGS
CITY HALL
11710 E. TELEGRAPH RD.
SANTA FE SPRINGS, CA
90670**

**COMMERCE
CITY HALL
2535 COMMERCE WAY
COMMERCE, CA 90040**

**DOWNEY
CITY HALL
11111 BROOKSHIRE AVE.
DOWNEY, CA 90241**

**LA MIRADA
CITY HALL
13700 LA MIRADA BLVD.
LA MIRADA, CA 90638**

ROLL CALL

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items will be considered and approved in one motion unless removed by an Administrative Entity Member for discussion

1.1 APPROVAL OF PREVIOUS MEETING MINUTES – November 16, 2016

Recommendation: Approve

**1.2 I-5 FEDERAL TRANSPORTATION REPORT
J. Dykstra – Edington, Peel and Associates**

Recommendation: Approve

**1.3 I-5 CONSTRUCTION MITIGATION PROJECTS WARRANT LIST
November 10, 2016 – December 31, 2016**

Recommendation: Approve

End of Consent Calendar

2.0 CALTRANS AGREEMENT FOR THE JPA URBAN REFORESTATION MITIGATION PLAN – DISTRICT AGREEMENT NO. _ENV-07-12

Recommendation: Approve

3.0 I-5 JPA SPECIFICATIONS FOR TREE PLANTING SERVICES PROJECT NO. 15-01

Recommendation: Approve

4.0 REQUEST TO DELEGATE CONTRACTOR INVOICE APPROVAL FOR THE TREE PLANTING SERVICES PROJECT NO. 15-01 TO THE I-5 JPA TAC

Recommendation: Approve

5.0 STATUS UPDATE REGARDING I-5 EIR (PARAMOUNT TO I-710)

Recommendation: Provide Direction and/or Receive and File

6.0 CONSTRUCTION MITIGATION PROJECTS – PHASE 1 & PHASE 2 – STATUS, PHASE 3 PROJECT STATUS

Recommendation: Provide Direction and/or Receive and File

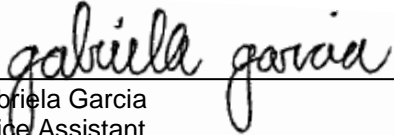
7.0 I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Recommendation: Provide Direction and/or Receive and File

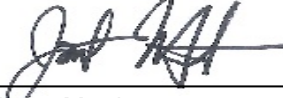
8.0 REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

Recommendation: Receive and File

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin boards of the City Halls of Norwalk, Downey, La Mirada, Commerce, and Santa Fe Springs, not less than 72 hours prior to the meeting. Dated this 6th day of January 2017.



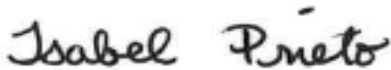
Gabriela Garcia
Office Assistant
City of Norwalk



Janet Martinez
City Clerk
City of Santa Fe Springs



Rebecca Lehman
Secretary to the City Administrator
City of Commerce



Isabel Prieto
Administrative Clerk
City of Downey



Susana C. Hill
Executive Secretary
City of La Mirada

Public Comment: The public is encouraged to address the Commission, Board or Committee on any matter listed on the agenda. The Commission will hear public comment on matters not listed on the agenda during the Oral Communications period.

Note: Commission agendas and minutes are available from the Staff Liaison or at the office of the City Clerk, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m. every other Friday; telephone (562) 929-5720.

**MINUTES OF THE SPECIAL MEETING
OF THE ADMINISTRATIVE ENTITY
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY**

**MONDAY, NOVEMBER 16, 2016
10:00 AM
VIA TELECONFERENCE AT**

NORWALK CITY HALL 12700 NORWALK BLVD. NORWALK, CA 90650	SANTA FE SPRINGS CITY HALL 11710 E. TELEGRAPH RD. SANTA FE SPRINGS, CA 90670	COMMERCE CITY HALL 2535 COMMERCE WAY COMMERCE, CA 90040
DOWNEY CITY HALL 11111 BROOKSHIRE AVE. DOWNEY, CA 90241	LA MIRADA CITY HALL 13700 LA MIRADA BLVD. LA MIRADA, CA 90638	

The special meeting of the I-5 Consortium Cities Joint Powers Authority Administrative Entity was called to order at 3:34 PM by Administrative Entity Chairperson Mike Egan.

Roll was taken with the following Administrative Entity members present:

Thaddeus McCormack	City of Santa Fe Springs
Mike Egan	City of Norwalk
Jeff Boynton	City of La Mirada
John Oskoui	City of Downey
Jorge Rifa	City of Commerce

Members Absent: None

Also present included Yvette Kirrin, Authority Engineer/Executive Director – I-5 JPA and Adriana Figueroa, Administrative Services Manager – City of Norwalk.

Others Present:
None.

PUBLIC COMMENT

None.

CONSENT CALENDAR

It was moved and seconded to approve the Consent Calendar, which included the following:

- Previous Meeting Minutes – October 17, 2016
- I-5 Federal Transportation Report – Edington, Peel and Associates
- I-5 Construction Mitigation Project Warrant List

M/S: Boynton/Rifa

The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa, McCormack Oskoui and Chair Egan

No: None

Absent: None

STATUS UPDATE REGARDING THE METRO MEASURE M

Chairperson Egan led the discussion and provided an update noting that he had congratulated the Borja Leon, with the City of LA Mayor's office. He noted that discussions would likely continue regarding advancing the I-5 project.

No action was taken.

CONSTRUCTION MITIGATION PROJECTS – PHASE 1, PHASE 2 & PHASE 3 PROJECT STATUS

Ms. Kirrin presented this item, noting that there wasn't significant activity. A minor update regarding the reconciliation of Phase 1 and that the City of SFS was making headway regarding their overhead audit process, and that Phase 2 was also substantially complete, with reconciliations also occurring. She noted that no activity had occurred on Phase 3.

A motion was made to receive and file the report.

M/S: Rifa/Oskoui

The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa, McCormack Oskoui and Chair Egan

No: None

Absent: None

I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Ms. Kirrin presented this item. She provided an update/summary regarding percent complete for design and construction of each of the six (6) segments from I-5/605 south to the O.C. line, as well as major closures and detours. She also noted that the GCCOG would be obtaining information from the Caltrans Public Affairs consultant for the I-5 Corridor to post on their website.

Ms. Kirrin spoke about the current activity on the 605/5 Environmental phase (called PAED) being led by Metro with participation by Caltrans and the cities of Norwalk, Santa Fe Springs and Downey. She noted that monthly meetings continue.

Ms. Kirrin noted that she was continuing to coordinate with Caltrans regarding the trees (Urban Reforestation Program) and that January 2017 should be a significant milestone as the AE and PB should expect recommendations from the I-5 JPA TAC to approve the Bid specification for advertisement, and the Caltrans agreement.

M/S: McCormack/Rifa

The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa, McCormack Oskoui and Chair Egan

No: None

Absent: None

REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

No Reports.

ADJOURNMENT

The special meeting was adjourned at 4:11 PM.

Jeff Boynton, Secretary

Monthly Report by Jim Dykstra to I-5 JPA
January 2017

I and the firm Edington, Peel & Associates provided a range of services during the month in support of the I-5 Joint Powers Authority. These included participation in a number of meetings, telephonic, email and fax exchanges and other communications.

I have continued to coordinate with I-5 JPA executive director Yvette Kirrin and I-5 JPA elected representatives and their staffs in Washington, DC regarding ongoing efforts on behalf of the I-5 widening initiative and the I-5 JPA's priorities and interests in the 114th Congress, providing legislative guidance and information. I also continued to work with the Gateway Cities COG, which has established the I-5 widening project as its number one priority.

I continue to work with Gateway Cities COG and I-5 JPA staff regarding earmarked funds secured several years ago by Rep. Grace Napolitano that have not yet been spent and that could be reallocated to other projects if not used by FY19. I am working with Yvette, Gateway Cities and the Congresswoman's staff to ensure that the \$4.1 million plus in funding can be used for purposes that will best further this important project.

I have provided updates throughout the congressional appropriations process on matters of interest in the transportation appropriations bill. The Senate version of the Fiscal Year 2017 Transportation, Housing and Urban Development and Related Agencies Appropriations bill was approved by the full Senate by a vote of 89-8 in May. The House version of the measure was approved by the House Appropriations Committee in May. Congress, following its return from its recess for the November elections, approved a short-term Continuing Resolution that extends to March of next year so that the incoming Congress and Administration can work on a longer term appropriations measure. I also continue to provide information regarding the five-year surface transportation authorization bill, which was approved by the House and Senate and signed into law by the President last December 4 as Public Law 114-94.

I am in regular contact with Victor Castillo, chief of staff to Rep. Lucille Roybal-Allard, a member of the House Appropriations Committee; legislative director Melissa Kiedrowicz and district staff for Rep. Linda Sanchez, who chaired the Congressional Hispanic Caucus in the 114th Congress and has been elected to be vice chair of the House Democratic Caucus in the next Congress; and Joe Sheehy, legislative director to Rep. Grace Napolitano, a senior member of the House Transportation and Infrastructure Committee, regarding legislative priorities for the I-5 JPA.

I have provided information regarding membership, leadership and staff changes, as well as committee priorities, in the 114th Congress. This included information about leadership changes and membership in the House Transportation and Infrastructure Committee and the Senate Environment and Public Works and Commerce Committees. I alerted the I-5 JPA to incoming Sen. Kamala Harris's appointment to the Senate EPW Committee, an important assignment with the retirement of her predecessor, Sen. Barbara Boxer, ranking Democrat on the committee. I have also

provided information regarding leadership of the US Department of Transportation, including former Secretary of Labor Elaine Chao's nomination by President-elect Trump to be Secretary of Transportation. As the new Administration and the 115th Congress are organized, I will be providing information on leadership and staff changes that will occur.

As part of my responsibilities, I closely monitor legislation, as well as seminars, hearings, meetings and publications of key interest to legislators and senior executive branch officials for articles and information pertinent to the project and of possible interest and importance to member cities of the I-5 JPA. I attend Senate and House committee hearings, follow Senate and House floor proceedings, and track legislative initiatives pertinent to the project.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

To: I-5 JPA Administrative Entity

From: Adriana Figueroa, City of Norwalk, Administrative Services Manager

Date: January 2017 - Report for I-5 Construction Mitigation Projects – Request for Warrant Approval Recommendation to Policy Board

Phase 1 – Construction Mitigation Projects

No Invoice this month.

Phase 2 – Construction Mitigation Projects

No Invoice this month.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: January 11, 2017

To: I-5 JPA Administrative Entity

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: Caltrans Agreement for the JPA Urban Reforestation Mitigation Plan – District Agreement No._ENV-07-12

Recommendation: Approve

Caltrans has provided a cooperative agreement to the I-5 JPA that provides reimbursement for tree planting within the parkways (roadway areas), non-parkways (parks and other public open spaces), and for the residential tree give aways, within the Cities of La Mirada, Downey, Santa Fe Springs, Norwalk and Commerce, plus open space planting within the areas covered by the Rivers and Mountains Conservancy. The agreement commits the I-5 JPA to publicly bidding out a tree planting bid specification and retaining a contractor to complete the work. City staff will be responsible for inspection, and the contractor will be responsible for tree establishment and guarantee. The contractor will invoice the I-5 JPA and once approved by the appropriate JPA delegated authority, the invoice will be forwarded to Caltrans for payment. Caltrans will then issue payment to the contractor. The JPA will not receive any funds via this agreement. The duration of the agreement will be approximately 5 years including the bid and award process, several tree planting seasons, plant establishment and close out.

I-5 JPA legal counsel is reviewing the agreement and upon their recommendation, this agreement should be recommended to the Policy Board for approved.

The draft agreement is included as an attachment to this Agenda package.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: January 11, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: I-5 JPA Specifications for Tree Planting Services Project No. 15-01

Recommendation: Approve

Ove the past year, the I-5 JPA TAC and I have been closely working with Caltrans to formulate a Tree Planting Services Project Bid Specification (Specification) consistent with the procurement policies of the City of Downey, as specified in the I-5 JPA Agreement, but to be bid out by the City of Norwalk, and to be administered by the JPA. This Specification has been prepared to include all agencies that will receive trees, a draft schedule, the overall Project reporting requirements, tree guarantees, and other information needed for a contractor to appropriately bid the project. The I-5 JPA TAC will conduct a mandatory pre-bid meeting to be sure that all potential bidders are clear on the Specification and to answer any questions.

As a summary, this project will plant approximately 7,774 trees within the Cities of La Mirada, Norwalk, Santa Fe Springs, Commerce and Downey, with 1,100 trees being part of the neighborhood give away. Additional tree saplings will go to the RMC for open space planting. The project is expected to last approximately 5 years including plant establishment.

I-5 JPA legal counsel will review the final draft specification and upon their recommendation, this specification should be recommended to the Policy Board for approval.

The draft Specification is included as an attachment to this Agenda package.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: January 11, 2017

To: I-5 JPA Administrative Entity

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: Request to Delegate Contractor Invoice Approval for the Tree Planting Services Project No. 15-01 to the I-5 JPA TAC

Recommendation: Approve

The I-5 TAC has been working with Caltrans to create a Tree Planting Bid Specification that allows the I-5 JPA to administer a contract that allows Caltrans to directly reimburse the contractor. This means that Caltrans will not provide any direct funds to the I-5 JPA. Because the City TAC members will be responsible for approving the permitting of the contractor to do the work and inspecting the work performed, it appears logical for this same group to approve the contractor invoice submittals so they can be forwarded to Caltrans for reimbursement. Since the I-5 JPA does not directly receive any funds for contractor reimbursement under the Caltrans agreement, there does not appear to be a fiscal risk to the JPA to delegate the approval of the contractor invoices to the TAC. The I-5 JPA TAC formally recommended that the I-5 JPA AE and PB delegate contractor approval authority associated with Project 15-01 to them, so they can directly forward approved invoices to Caltrans for direct payment.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: January 11, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: Status update Regarding I-5 EIR (Paramount to I-710)

Recommendation: Provide Director and/or Receive and File

Since July 2016, the I-5 JPA and Metro have been working more closely to find ways to commence the I-5 EIR project. While the EIR is a subset of the larger design and construction of the I-5 project that ended up being approved in the Metro Measure M Expenditure Plan, which shows the funding available in 2036, this EIR Phase project remains a high priority to the JPA for many reasons.

First and foremost, to be eligible to receive federal funds for design and potential construction of major infrastructure projects, like the I-5, an approved EIR is required. Without this approved document, we are unable to compete for many funding sources that have recently become available to us.

The Metro Freight Working Group was created by the Metro Board to help prioritize major infrastructure projects, including but not limited to the I-5, to be more competitive and to show regional consensus as projects are proposed for federal funding. This entity has only met 1 time and has not met since the passage of Measure M. It is important for this committee to continue to operate, prioritize projects and to demonstrate consensus as we pursue and compete on funding. Securing federal funding could leverage, reduce or eliminate the need for Measure M for the I-5 and pursuing this option should remain a high priority.

The I-5 JPA has a approximate \$3.7 million earmark, that can be used to initiate the EIR prior to Metro funding commitment of availability in 2018. Associated with the earmark are some federal requirements. Recently Caltrans and Metro brought up the risk of failing to enter the right-of-way or construction phase of a project within a 10-year requirement of when the EIR is initialized, which is a federal funding requirement. While there are several caveats that allow a greater than 10-year gap between the EIR and construction of the project, under a normal project protocol if the project is not commence with right-of-way or construction activities, then the lead agency is required to pay back any federal funds, which would/could include our earmark.

I have provided several options to Metro and Caltrans to consider including early action phasing of the project, meaning if we can get an approved EIR that we would commence on either the right away or construction activity of a small subset or phase 1 so that the bureaucratic checkmark could be placed in the box that the project is underway, therefore illuminating the risk of paying back federal funds. I do believe that until we can quantify an early action project that could commence within 10 years of the EIR, then we may have a better shot at moving the EIR forward in a timely manner. This discussion has not concluded.

Metro highway leadership also has placed a strong emphasis on the 605/and the funds, and time, needed to complete that specific project. Up to this point, there has not been significant support for anything north of the 605/5, commencing prior to this interchange being environmentally cleared as well as designed and possibly constructed because funding is included in earlier years of the Measure M.

I also believe that Metro should consider a funding swap to allow our earmark to be placed within the 605/5 interchange EIR, which does have funding and would not require any payback, and to fully fund the I-5 EIR with local funds to eliminate the federal risk. I have not received any feedback regarding this concept.

This report is to keep everyone current on the discussions that are taking place between Caltrans, Metro and myself and my stronger desire than theirs to take the risk necessary to complete the EIR so that we are competitive for funding that appears to be more available now than ever.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: January 11, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: Construction Mitigation Projects – Status

Recommendation: Provide Direction and/or Receive and File

I-5 Construction Mitigation Projects – Phase 1 – Status (No Significant Update)

The Total Project Budget is \$6,645,000. Total expenditure to date is about \$5,865,551 or about 88% of the total project budget. A meeting will be scheduled to reconcile minor discrepancies against the invoicing and JPA check register prior to scheduling the final audit. No significant progress has been made in recent months.

I-5 Construction Mitigation Projects – Phase 2 – Status (No Significant Update)

Phase 2 - Project Expenditure

The Total Project Budget is \$14,168,107. The total expenditure to date is approximately \$13,731,165 or approximately 97% of the project budget. This is due to the completion of construction work in La Mirada, SFS and Norwalk. There is not an invoice on consent for this month.

Projects Breakdown

The Firestone Blvd. Pavement Rehabilitation is 100% complete and final invoicing is being completed. The Cities should start preparing for the final audit.

I-5 Construction Mitigation Projects – Phase 3 – Status (No Significant Update)

No significant update this month.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: January 11, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: I-5 Status Report
Recommendation: Provide Direction and/or Receive and File

I-5 South (I-605 to County Line) & I-5/Carmenita Update

Segment(s) Status:

Below is a table that will be updated monthly that details the six (6) segments of the I-5 (605/S) project. Specific issues regarding the overall project and/or each segment will be detailed, as needed, below the table. Work is progressing at or close to schedule, according to the technical comparisons of % work complete vs. % time complete of each contract.

Segment	Phase	% Const. Complete	% Const. Time Complete
Valley View (Segment 2)	Awarded for Construction	0%	1%
Rosecrans (Segment 3)	In Construction	82%	77%
Norwalk (Segment 4)	In Construction	67%	71%
Florence (Segment 5)	In Construction	37%	36%
Carmenita (Stand Alone Segment)	In Construction	94%	82%

Regarding the interchanges that are under construction, the Valley View interchange had started construction and the NB off ramp will close next week. Firestone Boulevard will also not permit tractor trailers as they will not be able to maneuver the right-hand turn to NB Valley View due to the radius being too small, which will back up traffic...

Mid-February 2017 is the new estimated timeframe for traffic to be reduced to one lane in each direction over the Florence bridge. The Rosecrans NB off ramp will be opened at the end of January 2017.

Construction along I-5 and at the interchanges of Carmenita, Rosecrans and Norwalk-Imperial continue to impact the City's traffic circulation. We have continued

to coordinate with the resident engineer(s), to obtain information regarding tentative closures and proposed/approved closures ahead of public. Updates, as needed, are being emailed to the PB, AE, TAC, et al. regarding the current status of all existing, proposed and tentative detours/closures.

I-605/5 EIR Update

The 605/5 EIR Team is meeting monthly at Caltrans.

I-5 Environmental Document (I-605 to I-710) Update

This item is covered independently under Item 5.0.