



The I-5 Consortium Cities Joint Powers Authority

For the preservation of communities while enhancing freeway capacity

AGENDA

JOINT MEETING OF THE POLICY BOARD AND ADMINISTRATIVE ENTITY OF THE INTERSTATE CONSORTIUM CITIES JOINT POWERS AUTHORITY

MONDAY, JANUARY 23, 2017
2:00 PM

NORWALK CITY HALL
12700 NORWALK BLVD, CONFERENCE ROOM 4
NORWALK CA 90650

Member Cities:

Commerce
Downey
La Mirada
Norwalk
Santa Fe Springs

ROLL CALL

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items will be considered and approved in one motion unless removed by Policy Board member for discussion

- 1.1 APPROVAL OF PREVIOUS MEETING MINUTES – November 28, 2016

Recommendation: Approve

- 1.2 I-5 JPA CHECK REGISTER
November 16, 2016 – January 15, 2017

Recommendation: Approve

- 1.3 I-5 CONSTRUCTION MITIGATION PROJECTS WARRANT LIST
November 11, 2016 – January 17, 2017

Recommendation: Approve

- 1.4 FEDERAL TRANSPORTATION REPORT
Jim Dykstra – Edington, Peel and Associates

Recommendation: Approve

End of Consent Calendar

**2.0 CALTRANS AGREEMENT FOR THE JPA URBAN REFORESTATION
MITIGATION PLAN – DISTRICT AGREEMENT NO. _ENV-07-12**

Recommendation: Approve

**3.0 I-5 JPA SPECIFICATIONS FOR TREE PLANTING SERVICES PROJECT NO.
15-01**

Recommendation: Approve

**4.0 REQUEST TO DELEGATE CONTRACTOR INVOICE APPROVAL FOR THE
TREE PLANTING SERVICES PROJECT NO. 15-01 TO THE I-5 JPA TAC**

Recommendation: Approve

**5.0 CONSTRUCTION MITIGATION PROJECTS – PHASE 1 & PHASE 2 – STATUS,
PHASE 3 PROJECT STATUS**

Recommendation: Provide Direction and/or Receive and File

6.0 I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Recommendation: Provide Direction and/or Receive and File

7.0 REPORT FROM CHAIRMAN MICHAEL MENDEZ

Recommendation: Receive and File

8.0 REPORT FROM BOARD MEMBERS

Recommendation: Receive and File

9.0 REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

Recommendation: Receive and File

10.0 REPORT FROM CALTRANS, DISTRICT 7

Recommendation: Receive and File

11.0 REPORT FROM METRO

Recommendation: Receive and File

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the bulletin board of the Norwalk City Hall, not less than 72 hours prior to the meeting. Dated this 19th day of January 2017.

Gabriela Garcia

Gabriela Garcia
Office Assistant
City of Norwalk

Public Comment: *The public is encouraged to address the Commission, Board or Committee on any matter listed on the agenda. The Commission will hear public comment on matters not listed on the agenda during the Oral Communications period.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask a staff member if you desire to use this device. Upon request, the agenda and documents in the agenda packet, can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

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S:Commissions/ Agendas/CommFormat Rev 7/12

**MINUTES OF THE JOINT MEETING
OF THE POLICY BOARD AND ADMINISTRATIVE ENTITY OF THE
INTERSTATE 5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
NORWALK CITY HALL
ROOM #4
NORWALK, CALIFORNIA
MONDAY, NOVEMBER 28, 2016
2:00 P.M.**

Chairman Mike Mendez called the Board Meeting of the Interstate 5 Consortium Cities Joint Powers Authority to order at 2:10 PM.

ROLL CALL

Board Members present:

Board Member Steve DeRuse	City of La Mirada
Board Member Lilia R. Leon	City of Commerce
Board Member Richard Moore	City of Santa Fe Springs
Chairman Mike Mendez	City of Norwalk

Board Members absent:

Board Member Fernando Vasquez	City of Downey
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Others present:

Jeff Boynton	City of La Mirada
Thaddeus McCormack	City of Santa Fe Springs
Mike Egan	City of Norwalk
John Yang	Caltrans District 7
Adriana Figueroa	City of Norwalk
Yvette Kirrin	I-5 JPA

PUBLIC COMMENT

None.

CONSENT CALENDAR

It was moved and seconded to approve the Consent Calendar, which included the following:

- Previous Meeting Minutes – October 24, 2016
- I-5 JPA Check Register – October 16, 2016 through November 10, 2016
- I-5 Construction Mitigation Projects Warrant List – October 8, 2016 – November 10, 2016
- I-5 Federal Transportation Report from Edington, Peel and Associates

M/S: DeRuse/Leon

The motion was carried by the following vote:

Yes: PB Members Moore, DeRuse, Leon and Chair Mendez

No: PB Member Vasquez

Absent: None

STATUS UPDATE REGARDING METRO M

Discussion took place regarding the latest meetings with the GCCOG, including the Educational campaign with the costs to be shared. It was noted that the GCCOG hadn't been paid by several members leaving them short by approximately \$150,000. AE Chair noted that this issue would be discussed at the GCCOG City Manager Steering Committee in December 2016. He mentioned that same committee was going to recommend quantifying lessons learned as well as a strategy for how to pay for the expense.

AE Chair Egan also noted that he had a discussion with Mayor Garcetti's staff regarding a need to get together to discuss options to move forward with the I-5.

AE Member Rifa noted that he'd like to get both Metro leadership (Abdoullah Ansari) and Caltrans (Ron Kosinski) together to discuss next steps.

A motion was made to receive and file the report.

M/S: Moore/Leon

The motion was carried by the following vote:

Yes: PB Members Moore, DeRuse, Leon and Chair Mendez

No: PB Member Vasquez

Absent: None

CONSTRUCTION MITIGATION PROJECTS - STATUS

Ms. Kirrin presented this item. She noted that there wasn't significant activity going on with either Phase 1 or Phase 2, and that Phase 1 was being reconciled for close out (audit) and 100% of construction was complete on Phase 2. Phase 3 wasn't discussed.

No Action.

I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Ms. Kirrin presented this item. She noted the following:

- The Valley View/I-5 Project construction start (of the Caltrans contract) began on November 14, 2016, with substantive activity to begin around January 1, 2017. She noted that a lane reduction on the bridge was toward the front of the construction activity, and that both

Florence and Valley View would be reduced to one line in each direction, concurrently, for a significant period of time.

- Construction Completes were also provided for the I-5 segments in construction, including 80% for Rosecrans/Bloomfield/I-5, 67% for Norwalk/Imperial/I-5, 34% for Florence/I-5 and 93% for Carmenita/I-5.
- Ms. Kirrin noted that the tree program was proceeding although an updated agreement had been provided from Caltrans, and forwarded to Steve Dorsey and the TAC.

A motion was made to receive and file the report.

M/S: Moore/Leon

The motion was carried by the following vote:

Yes: PB Members Moore, DeRuse, Leon and Chair Mendez

No: PB Member Vasquez

Absent: None

REPORT FROM CHAIR MIKE MENDEZ

No Report.

REPORT FROM BOARD MEMBERS

No Report.

REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

No Report.

REPORT FROM CALTRANS DISTRICT 7

No Report.

REPORT FROM METRO

No Report.

ADJOURNMENT

The regular meeting was adjourned to January 2017 at 2:34 PM.

Mike Mendez, Chairman

Jeff Boynton, Secretary

To: I-5 JPA Policy Board

From: Adriana Figueroa, City of Norwalk, Administrative Services Manager

Date: January 2017

Item: I-5 JPA Check Register

Date Issued	Ck #	Exp Type	PY Accr	Issued to	Description	Invoice Amt	Deposit	Balance
					Beginning Balance for FY 16-17			319,362.66
7/8/2016	1308	OA	PY	Cerrell Associates	JOB 1682-1, June 2016 Fee & JOB 1682-2, MTA Event Expenses	12,561.92		306,800.74
7/8/2016	1309	LGL		Edington, Peel & Associates, Inc.	Consultation and representation for the month of July 2016	4,250.00		302,550.74
7/13/2016	1310	OA	PY	Cerrell Associates	Job 1682-1 May 2016 Fees Outreach and Advocacy	12,500.00		290,050.74
7/21/2016	1311	OA	PY	Cerrell Associates	Job 1682-2, Misc Travel Expenses 5/18/16-6/23/16	322.43		289,728.31
7/21/2016	1312	OA		Cerrell Associates	Job 1682-1, July 2016 Prorated Fee Outreach and Advocacy	2,500.00		287,228.31
7/28/2016	1313	BM		Mike Mendez	Policy Board Meeting - July 25, 2016	150.00		836,562.96
7/28/2016	1314	BM		Lilia R. Leon	Policy Board Meeting - July 25, 2016	150.00		836,412.96
7/28/2016	1315	BM		Richard Moore	Policy Board Meeting - July 25, 2016	150.00		836,262.96
7/28/2016	1316	BM		Steve DeRuse	Policy Board Meeting - July 25, 2016	150.00		836,112.96

To: I-5 JPA Administrative Entity

From: Adriana Figueroa, City of Norwalk, Administrative Services Manager

Date: January 2017 - Report for I-5 Construction Mitigation Projects – Request for Warrant Approval Recommendation to Policy Board

Phase 1 – Construction Mitigation Projects

No Invoice this month.

Phase 2 – Construction Mitigation Projects

No Invoice this month.

Monthly Report by Jim Dykstra to I-5 JPA
January 2017

I and the firm Edington, Peel & Associates provided a range of services during the month in support of the I-5 Joint Powers Authority. These included participation in a number of meetings, telephonic, email and fax exchanges and other communications.

I have continued to coordinate with I-5 JPA executive director Yvette Kirrin and I-5 JPA elected representatives and their staffs in Washington, DC regarding ongoing efforts on behalf of the I-5 widening initiative and the I-5 JPA's priorities and interests in the 114th Congress, providing legislative guidance and information. I also continued to work with the Gateway Cities COG, which has established the I-5 widening project as its number one priority.

I continue to work with Gateway Cities COG and I-5 JPA staff regarding earmarked funds secured several years ago by Rep. Grace Napolitano that have not yet been spent and that could be reallocated to other projects if not used by FY19. I am working with Yvette, Gateway Cities and the Congresswoman's staff to ensure that the \$4.1 million plus in funding can be used for purposes that will best further this important project.

I have provided updates throughout the congressional appropriations process on matters of interest in the transportation appropriations bill. The Senate version of the Fiscal Year 2017 Transportation, Housing and Urban Development and Related Agencies Appropriations bill was approved by the full Senate by a vote of 89-8 in May. The House version of the measure was approved by the House Appropriations Committee in May. Congress, following its return from its recess for the November elections, approved a short-term Continuing Resolution that extends to March of next year so that the incoming Congress and Administration can work on a longer term appropriations measure. I also continue to provide information regarding the five-year surface transportation authorization bill, which was approved by the House and Senate and signed into law by the President last December 4 as Public Law 114-94.

I am in regular contact with Victor Castillo, chief of staff to Rep. Lucille Roybal-Allard, a member of the House Appropriations Committee; legislative director Melissa Kiedrowicz and district staff for Rep. Linda Sanchez, who chaired the Congressional Hispanic Caucus in the 114th Congress and has been elected to be vice chair of the House Democratic Caucus in the next Congress; and Joe Sheehy, legislative director to Rep. Grace Napolitano, a senior member of the House Transportation and Infrastructure Committee, regarding legislative priorities for the I-5 JPA.

I have provided information regarding membership, leadership and staff changes, as well as committee priorities, in the 114th Congress. This included information about leadership changes and membership in the House Transportation and Infrastructure Committee and the Senate Environment and Public Works and Commerce Committees. I alerted the I-5 JPA to incoming Sen. Kamala Harris's appointment to the Senate EPW Committee, an important assignment with the retirement of her predecessor, Sen. Barbara Boxer, ranking Democrat on the committee. I have also provided information regarding leadership of the US Department of Transportation, including former Secretary of Labor Elaine Chao's nomination by President-elect Trump to be Secretary of Transportation. As the new Administration and the 115th Congress are organized, I will be providing information on leadership and staff changes that will occur.

As part of my responsibilities, I closely monitor legislation, as well as seminars, hearings, meetings and publications of key interest to legislators and senior executive branch officials for articles and information pertinent to the project and of possible interest and importance to member cities of the I-5 JPA. I attend Senate and House committee hearings, follow Senate and House floor proceedings, and track legislative initiatives pertinent to the project.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
POLICY BOARD**

Date: January 23, 2017

To: I-5 JPA Policy Board

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: Caltrans Agreement for the JPA Urban Reforestation Mitigation Plan – District Agreement No._ENV-07-12

Recommendation: Approve

Caltrans has provided a cooperative agreement to the I-5 JPA that provides reimbursement for tree planting within the parkways (roadway areas), non-parkways (parks and other public open spaces), and for the residential tree give aways, within the Cities of La Mirada, Downey, Santa Fe Springs, Norwalk and Commerce, plus open space planting within the areas covered by the Rivers and Mountains Conservancy. The agreement commits the I-5 JPA to publicly bidding out a tree planting bid specification and retaining a contractor to complete the work. City staff will be responsible for inspection, and the contractor will be responsible for tree establishment and guarantee. The contractor will invoice the I-5 JPA and once approved by the appropriate JPA delegated authority, the invoice will be forwarded to Caltrans for payment. Caltrans will then issue payment to the contractor. The JPA will not receive any funds via this agreement. The duration of the agreement will be approximately 5 years including the bid and award process, several tree planting seasons, plant establishment and close out.

I-5 JPA legal counsel is reviewing the agreement and has some recommended updates, but could be approved by the Policy Board, on a form approved by Council.

The draft agreement is included as an attachment to this Agenda package.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
POLICY BOARD**

Date: January 23, 2017
To: I-5 JPA Policy Board
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: I-5 JPA Specifications for Tree Planting Services Project No. 15-01

Recommendation: Approve

Ove the past year, the I-5 JPA TAC and I have been closely working with Caltrans to formulate a Tree Planting Services Project Bid Specification (Specification) consistent with the procurement policies of the City of Downey, as specified in the I-5 JPA Agreement, but to be bid out by the City of Norwalk, and to be administered by the JPA. This Specification has been prepared to include all agencies that will receive trees, a draft schedule, the overall Project reporting requirements, tree guarantees, and other information needed for a contractor to appropriately bid the project. The I-5 JPA TAC will conduct a mandatory pre-bid meeting to be sure that all potential bidders are clear on the Specification and to answer any questions.

As a summary, this project will plant approximately 7,774 trees within the Cities of La Mirada, Norwalk, Santa Fe Springs, Commerce and Downey, with 1,100 trees being part of the neighborhood give away. Additional tree saplings will go to the RMC for open space planting. The project is expected to last approximately 5 years including plant establishment.

I-5 JPA legal counsel will review the final draft specification and upon their recommendation, this specification should be recommended to the Policy Board for approval.

The draft Specification is included as an attachment to this Agenda package.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
POLICY BOARD**

Date: January 23, 2017

To: I-5 JPA Policy Board

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: Request to Delegate Contractor Invoice Approval for the Tree Planting Services Project No. 15-01 to the I-5 JPA TAC

Recommendation: Approve

The I-5 TAC has been working with Caltrans to create a Tree Planting Bid Specification that allows the I-5 JPA to administer a contract that allows Caltrans to directly reimburse the contractor. This means that Caltrans will not provide any direct funds to the I-5 JPA. Because the City TAC members will be responsible for approving the permitting of the contractor to do the work and inspecting the work performed, it appears logical for this same group to approve the contractor invoice submittals so they can be forwarded to Caltrans for reimbursement. Since the I-5 JPA does not directly receive any funds for contractor reimbursement under the Caltrans agreement, there does not appear to be a fiscal risk to the JPA to delegate the approval of the contractor invoices to the TAC. The I-5 JPA TAC formally recommended that the I-5 JPA AE and PB delegate contractor approval authority associated with Project 15-01 to them, so they can directly forward approved invoices to Caltrans for direct payment.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
POLICY BOARD**

Date: January 23, 2017
To: I-5 JPA Policy Board
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: Construction Mitigation Projects – Status

Recommendation: Provide Direction and/or Receive and File

I-5 Construction Mitigation Projects – Phase 1 – Status (No Significant Update)

The Total Project Budget is \$6,645,000. Total expenditure to date is about \$5,865,551 or about 88% of the total project budget. A meeting will be scheduled to reconcile minor discrepancies against the invoicing and JPA check register prior to scheduling the final audit. No significant progress has been made in recent months.

I-5 Construction Mitigation Projects – Phase 2 – Status (No Significant Update)

Phase 2 - Project Expenditure

The Total Project Budget is \$14,168,107. The total expenditure to date is approximately \$13,731,165 or approximately 97% of the project budget. This is due to the completion of construction work in La Mirada, SFS and Norwalk. There is not an invoice on consent for this month.

Projects Breakdown

The Firestone Blvd. Pavement Rehabilitation is 100% complete and final invoicing is being completed. The Cities should start preparing for the final audit.

I-5 Construction Mitigation Projects – Phase 3 – Status (No Significant Update)

No significant update this month.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
POLICY BOARD**

Date: January 23, 2017

To: I-5 JPA Policy Board

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: I-5 Status Report

Recommendation: Provide Direction and/or Receive and File

I-5 South (I-605 to County Line) & I-5/Carmenita Update

Segment(s) Status:

Below is a table that will be updated monthly that details the six (6) segments of the I-5 (605/S) project. Specific issues regarding the overall project and/or each segment will be detailed, as needed, below the table. Work is progressing at or close to schedule, according to the technical comparisons of % work complete vs. % time complete of each contract.

Segment	Phase	% Const. Complete	% Const. Time Complete
Valley View (Segment 2)	Awarded for Construction	0%	1%
Rosecrans (Segment 3)	In Construction	82%	77%
Norwalk (Segment 4)	In Construction	67%	71%
Florence (Segment 5)	In Construction	37%	36%
Carmenita (Stand Alone Segment)	In Construction	94%	82%

Regarding the interchanges that are under construction, the Valley View interchange had started construction and the NB off ramp will close next week. Firestone Boulevard will also not permit tractor trailers as they will not be able to maneuver the right-hand turn to NB Valley View due to the radius being too small, which will back up traffic...

Mid-February 2017 is the new estimated timeframe for traffic to be reduced to one lane in each direction over the Florence bridge. The Rosecrans NB off ramp will be opened at the end of January 2017.

Construction along I-5 and at the interchanges of Carmenita, Rosecrans and Norwalk-Imperial continue to impact the City's traffic circulation. We have continued to coordinate with the resident engineer(s), to obtain information regarding tentative closures and proposed/approved closures

ahead of public. Updates, as needed, are being emailed to the PB, AE, TAC, et al. regarding the current status of all existing, proposed and tentative detours/closures.

I-605/5 EIR Update

The 605/5 EIR Team is meeting monthly at Caltrans.

I-5 Environmental Document (I-605 to I-710) Update

This item is covered independently under Item 5.0.