

**MINUTES OF THE REGULAR MEETING
CITY OF NORWALK
Historical Heritage Commission
December 19, 2016**

The meeting was called to order at 4:33 p.m. by Chairperson Marlene Hardy. Commission members present were: Gina Ayala, Polly Haack, Marlene Hardy, Ericka Hidalgo, and Pat Martin. Staff present were Blanche Grove, Recreation Supervisor, and Susan Colon, Recreation Leader II. Vice Mayor Cheri Kelley was also in attendance.

Commissioner Martin moved to accept the minutes of the November 28, 2016 meeting. Commissioner Ayala seconded. Minutes of the November 28, 2016 meeting were accepted.

OLD BUSINESS

Assign responsibilities and duties for assembling the Norwalk History Trunk

Recreation Supervisor Grove inquired to as to the outcome of the meeting with the Norwalk La Mirada Unified School District Assistant Supervisor of Education at 11:00 am on November 29, 2016. Pat Martin and Erika Hidalgo shared that the meeting went well. A presentation has been scheduled for Friday, January 20th, 2017 at 1:00 p.m. with the principals from the elementary schools in the Norwalk La Mirada School District. The meeting will be held at Eastwood School in La Mirada.

In order to prepare for the upcoming meeting a planning meeting will take place at the Cultural Arts Center on January 10, 2017 at 10:00 a.m. Those in attendance will include, Commissioners Gina Ayala, Pat Martin, Erika Hidalgo, as well as Blanche Grove, Recreation Supervisor, Pati Escano, Recreation Coordinator, and Susan Colon, Recreation Leader II.

Recreation Supervisor Grove, asked if a name had been given to the trunk program. After some discussion, it was decided that "Early Norwalk" would be the name.

At this time, it has been decided that Gina Ayala will work on the suggested curriculum that will accompany the trunk. Pat Martin and Erika Hidalgo will work on obtaining duplicate or replica pieces to go into the trunk. Vice Mayor Cheri Kelley will be donating a City of Norwalk, coverlet to be placed into trunk.

The makeover of the coloring book will be assigned to the Cultural Arts Center Staff.

Establishing Legacy Stories Project for the City of Norwalk

Supervisor Grove asked if Commissioner Ayala could share her vision for the Legacy Stories program. Gina Ayala summarized her proposed program as a Photo Board Display that would be accompanied by notebooks or forms that citizens could use to share

their memories of the events or places pictured. The displays could be set up at the Senior Center, Social Services Center and the Norwalk Art and Sports Complex.

Some of the suggested location photos to be presented were, The Old Sherriff's Building, The Old Theater, JC Penney's, and a Dairy. Recreation Supervisor Grove asked each of the commissioners to bring an idea for a photo to the next commission meeting.

Vice Mayor Kelley suggested utilizing the Facebook groups, "You might be from Norwalk if..." and "You know you grew up in Norwalk, California if..." Erika Hidalgo added that the group, "Vintage Norwalk" also has some good photos.

NEW BUSINESS

Commissioner Haack asked if there were any dates with conflicts on the first half of the 2017 calendar. Supervisor Blanche Grove looked at the calendar and informed the commission that the only conflict would be in May. The commission will meet on May 22, 2017 rather than May 29 due to the Memorial Day holiday.

Vice Mayor Kelley suggested that Supervisor Grove check with Theresa Devoy as to whether any new commissioners would be as a result of the upcoming election. Commissioner Martin asked if the Commissioner's terms will expire when the results are ratified, or at a specific expiration date. Recreation Supervisor Blanche Grove will look into both issues.

STAFF COMMENTS

No staff comments

COMMISSIONER'S COMMENTS

No commissioner comments

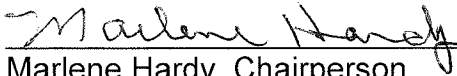
ORAL COMMUNICATIONS

Commissioner Haack asked if there were any updates on the renovation of the Hargitt House. Recreation Supervisor Grove shared that the painting should be complete this week. The scaffolding will then come down and tenting for termites should be taking place in January. At the completion of termite tenting bids will take place for further work to be completed.

Vice Mayor Kelley asked about the outcome of the appraisal. Recreation Supervisor Grove will be emailing her the completed list. Supervisor Grove also shared that the appraiser is available to lead training sessions for commissioners and staff members to assist in cleaning out the remainders of the drawers.

Meeting was adjourned at 5:28 pm

Respectfully submitted,



Marlene Hardy, Chairperson