

**MINUTES OF THE REGULAR MEETING  
NORWALK SOCIAL SERVICES COMMISSION  
April 6, 2017**

The meeting was called to order by Chair Richard LeGaspi at 6:32 p.m. at the Social Services Center, 11929 Alondra Boulevard. Responding to roll call were Commission members, Luella Steele, Mary Stodola, Martin Greenidge, Dora Sandoval, Norma Amezcua, Phyllis Barth and Jalna Boltz.

Also present were Vice Mayor Cheri Kelley and staff members Veronica Garcia, Sandra Benavides, Petra Peña, and Gabriela Regalado.

**APPROVAL OF MINUTES**

Commissioner Jalna Boltz moved and Commissioner Dora Sandoval seconded to approve the February 2, 2017 minutes of the Social Services Commission meeting. Motion carried.

Commissioner Phyllis Barth moved and Commissioner Jalna Boltz seconded to approve the March 2 & 4, 2017 minutes of the Social Services Commission meeting. Motion Carried.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Child Development Program Presentation**

Staff Gabriela Regalado provided an overview of the Child Development program. Gabriela informed the commissioners as to the history of the program and explained the Child Development program's three (3) Stages and one (1) Alternate Payment program. Gabriela also informed the commissioners of the Self Evaluation Report that is submitted annually to The California Department of Education. The report provides the state to evaluate the programs yearly progress and document any corrections as necessary. Tittle 5 contract and Funding Terms & Condition was reviewed by case manager along with case workers to ensure the program is comprehended.

**Community Development Block Grant Funding Interview process**

The Commission reviewed and discussed the C.D.B.G. Interview process. All Commissioners agreed the Interview process went well and adequate amount of time was allotted for each interview. Once City Council approves the commissioner's recommendations result letters will be mailed out.

**STAFF COMMENTS**

Director Garcia introduced Janine Andrade, as the new Senior Center Manager to the commissioners.

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Staff Benavides reviewed with the Commissioners the department's newsletters of upcoming events at both Social Services and Senior Center.


**COMMISSIONER COMMENTS**

Commissioner Dora Sandoval moved and Commissioner Jalna Boltz seconded to cancel May's Social Services Commission meeting and resume in June. Motion carried.

Commissioners thanked Vice Mayor Cheri Kelley for her years of support, dedication and service to the Social Services Commission and wished her farewell.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:20 p.m. to the next Social Services Commission meeting to be held on Thursday, June 1, 2017.



Richard LeGaspi, Chair  
Norwalk Social Services Commission