

CDBG-R SUBMISSION TEMPLATE **& CHECKLIST**

The American Recovery and Reinvestment Act of 2009 ("Recovery Act") was signed into law by President Obama on February 17, 2009. The Recovery Act awards \$1 billion in CDBG Recovery (CDBG-R) funds to be distributed to cities, counties, insular areas and states, of which \$10 million has been reserved by HUD for its administrative costs and \$10 million of which will be awarded to Indian tribes. Recipients of the remaining \$980 million of CDBG-R funds will be the approximately 1,200 jurisdictions that received CDBG funding in Fiscal Year 2008. This template sets forth the suggested format for grantees receiving funds from CDBG-R. A complete submission contains the information requested below, including:

- (1) The CDBG-R Substantial Amendment (template attached below)
- (2) Spreadsheet for Reporting Proposed CDBG-R Activities (see <http://www.hud.gov/recovery>)
- (3) Signed and Dated Certifications (see <http://www.hud.gov/recovery>)
- (4) Signed and Dated SF-424.

Grantees should also attach a completed CDBG-R Substantial Amendment Checklist to ensure completeness and efficiency of review (attached below).

THE CDBG-R SUBSTANTIAL AMENDMENT

Jurisdiction(s): City of Norwalk	CDBG-R Contact Person: Bing Hyun Address: 12700 Norwalk Blvd. Telephone: (562) 929-5775 Fax: (562) 929-5584 Email: bhyun@ci.norwalk.ca.us
Jurisdiction Web Address: • www.ci.norwalk.ca.us/commdev.asp	

ENSURING RESPONSIBLE SPENDING OF RECOVERY ACT FUNDS

Funding available under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly urges grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding.

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format is available on HUD’s recovery website at <http://www.hud.gov/recovery>.

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) Activity Name: (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)

Census Tract 5524 Rehabilitation

- (2) Activity Narrative:

In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee's CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee's narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery;
- Assisting those most impacted by the recession;
- Providing investment needed to increase economic efficiency;
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;
- Minimizing or avoiding reductions in essential services; or
- Fostering energy independence.

HUD's notice indicates that, while grantees have the full range of CDBG eligible activities at their disposal for CDBG-R, Congress clearly intends that CDBG-R funds should primarily be invested in economic development, housing, infrastructure and other public facilities activities that will quickly spur further economic investment, increased energy efficiency, and job creation or retention. The Recovery Act adds that, in using funds made available in the Act for infrastructure investment, recipients shall give preference to activities that can award contracts based on bids within 120 days of the grant agreement.

Based on those requirements, the City of Norwalk evaluated various CDBG eligible capital projects and identified a street rehabilitation project, including cape seal or overlay that will extend the life of the existing streets by 15 years, for the area generally bounded on the north by Rosecrans Avenue, to the east by Carmenita Road, to the south by Mapledale Avenue, and to the west by Fidel Avenue. Records indicate that this area was last addressed prior to 1995 and, of the CDBG eligible neighborhoods, this area has the greatest need for rehabilitation.

The City of Norwalk is completing design of the improvements and is prepared to obtain City Council authorization to advertise the project, open and award bids within 120 days that HUD provides the City of Norwalk with the grant agreement.

With the Census Tract 5524 Rehabilitation we will extend the life span of the city streets and reduce flooding. In turn, providing less interruption of the flow of traffic throughout

the coming years, which will consequentially reduce the use of fuel due to traffic delays. In addition, during a time in which many families are suffering through a fallen economy, the city project will create temporary construction jobs for members of the community, in hopes of alleviating some of their financial strain.

- (3) Jobs Created: (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).

It is estimated that the Census Tract 5524 Rehabilitation will create approximately 12-15 temporary jobs during the construction duration of 3 months.

- (4) Additional Activity Information: (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)

During the construction, the rehabilitation will utilize discarded or recycled rubber tires and crushed rock (diverted from landfills). In addition, because rehabilitated pavement will have a smoother surface and will improve drivability, there will be fewer braking and stopping, therefore preventing fewer emissions.

- (5) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

Bing H. Hyun, Planning Manager
City of Norwalk Community Development Department
12700 Norwalk Boulevard, Room No. 12
Norwalk, California 90650
TELEPHONE: (562) 929-5775
FAX: (562) 929-5584

C. PUBLIC COMMENT

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment.

Note: A Proposed CDBG-R Substantial Amendment must be published via the usual methods and posted on the jurisdiction's website for no less than 7 calendar days for public comment.

Response:

No written or oral public comments were received.

CDBG-R Substantial Amendment Grantee Checklist

For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.

Contents of a CDBG-R Action Plan Substantial Amendment

Jurisdiction(s): City of Norwalk Lead Agency Jurisdiction Web Address: <i>www.ci.norwalk.ca.us/commdev.asp</i>	CDBG-R Contact Person: Bing H. Hyun Address: 12700 Norwalk Blvd., Room No. 12, Norwalk, California 90650 Telephone: 562-929-5775 Fax: 562-929-5584 Email: bhyun@ci.norwalk.ca.us
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The elements in the substantial amendment required for the CDBG recovery funds are:

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes No Verification found on page **See attached spreadsheet**

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes No Date Spreadsheet was emailed: **6/4/2009**

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,
 Yes No Verification found on page(s) **1**
- the Eligibility citation (eligibility regulatory cite or HCDA cite),
 Yes No Verification found on page(s) **1**
- the CDBG national objective citation,
 Yes No Verification found on page(s) **1**

B. CDBG-R INFORMATION BY ACTIVITY

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,
Yes No Verification found on page(s) 3-4
- projected number of jobs created for each activity,
Yes No Verification found on page(s) 4
- whether an activity will promote energy efficiency and conservation,
Yes No Verification found on page(s) 4
- the name, location, and contact information for the entity that will carry out the activity,
Yes No Verification found on page(s) 4
- evidence that no more than 10% of the grant amount will be spent on administration and planning,
Yes No Verification found on page (s) See attached spreadsheet
- evidence that no more than 15% of the grant amount will be spent on public services,
Yes No Verification found on page (s) See attached spreadsheet (no public service activities to be funded)
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,
Yes No Verification found on page (s) See attached map indicating that proposed Census Tract No. 5524 is a low to moderate income neighborhood.

C. PUBLIC COMMENT PERIOD

Was the proposed action plan amendment published via the jurisdiction's usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes No Verification found on page(s) See attached public notice and www.ci.norwalk.ca.us/commdev.asp

Is there a summary of citizen comments included in the final amendment?

Yes No Verification found on page(s) 5

D. CERTIFICATIONS

The following certifications are complete and accurate:

- | | | |
|---|---|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

- | | | |
|--|---|--|
| (5) Authority of jurisdiction | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (9) Following a plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (13) Lead-based paint procedures | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with laws | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (15) Compliance with ARRA | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (16) Project selection | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (17) Timeliness of infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (18) Buy American provision | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (19) Appropriate use of funds for infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (20) 70% of CDBG-R for LMI | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Optional Certification | | |
| (21) Urgent Need | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

D. STATE CERTIFICATIONS

The following certifications are complete and accurate:

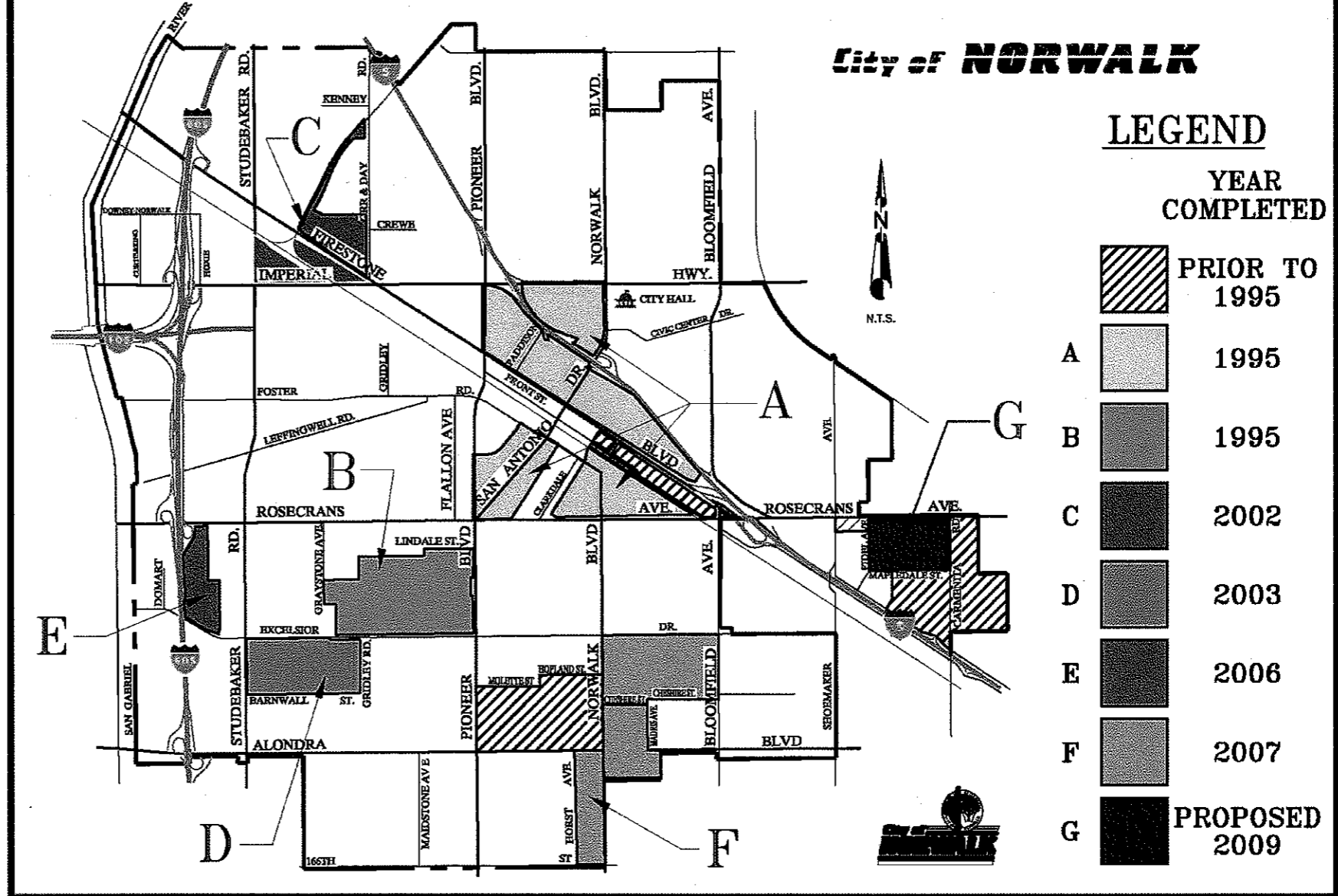
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|--|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of State | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Consultation with Local Governments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (13) Compliance with laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with ARRA | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (15) Project selection | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (16) Timeliness of infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (17) Buy American provision | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (18) Appropriate use of funds for infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (19) 70% of CDBG-R for LMI | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Optional Certification | | |
| (20) Urgent Need | Yes <input type="checkbox"/> | No <input type="checkbox"/> |









CDBG-R
Activity Data Spreadsheet

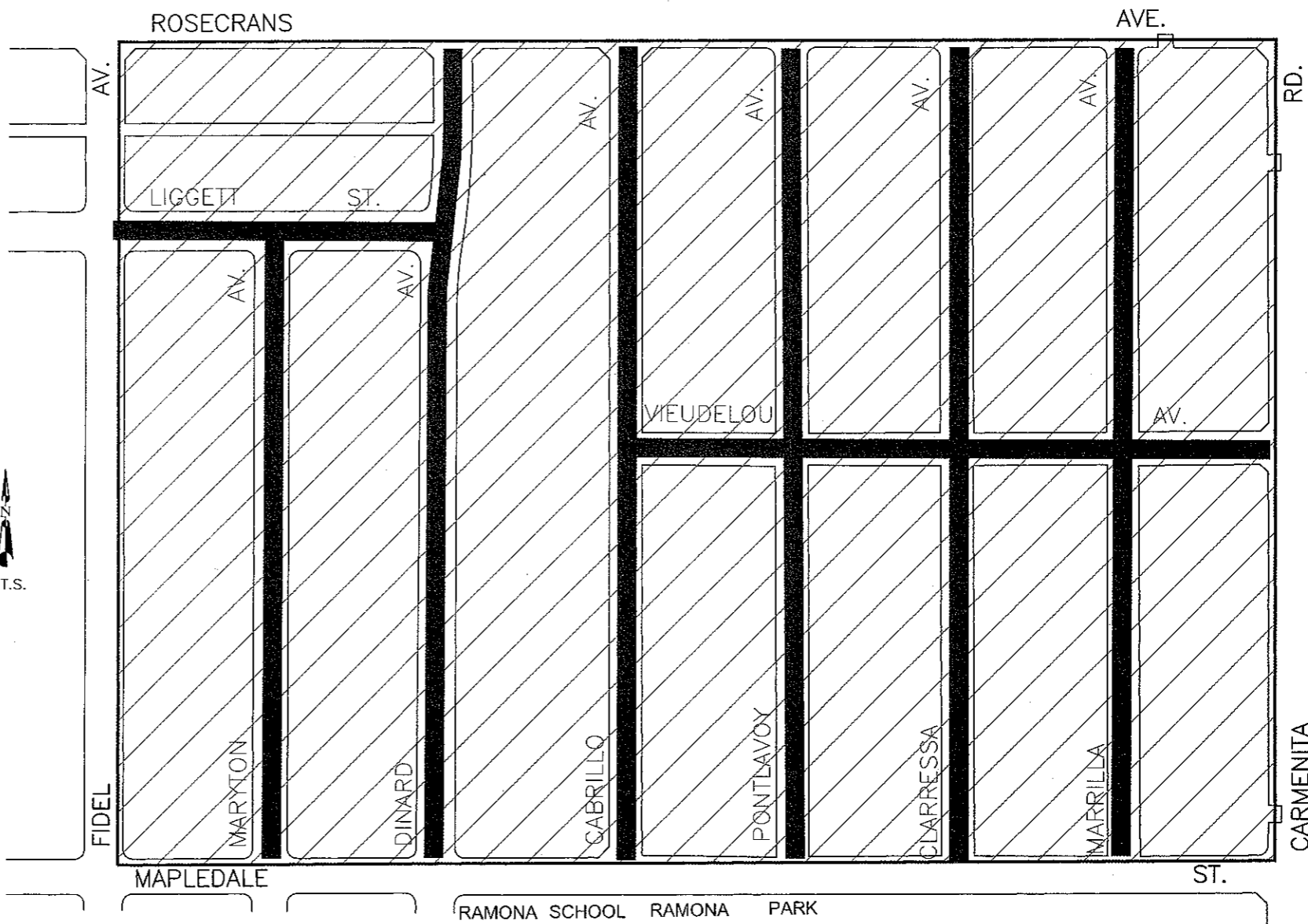
Jurisdiction/Grantee Name: City of Norwalk, California		CDBG-R Fomula Grant Amount: \$414,537.00				Date: 6/3/09	
<i>Activity Name</i>	<i>Activity Description</i>	<i>Eligibility (Regulatory or HCDA Citation)</i>	<i>National Objective Citation</i>	<i>CDBG-R Project Budget (\$)</i>	<i>Additional Recovery Funds (\$)</i>	<i>Other Leveraged Funding (\$)</i>	<i>Total Activity Budget</i>
Census Tract 5524 Rehabilitation	Extend the life span of the public streets.	570.201(c) - Street Improvements	Prevention of Slums or Blight	373,084	0	0	373,084
Planning & Administration	Conduct planning and administrative functions relating to CDBG-R funds	570.206 - General Program Administration	Not applicable	\$41,453	\$0	\$0	41,453

CDBG ELIGIBLE AREAS REHABILITATION PROJECTS

City of **NORWALK**



LEGEND	
YEAR COMPLETED	
	PRIOR TO 1995
	A 1995
	B 1995
	C 2002
	D 2003
	E 2006
	F 2007
	G PROPOSED 2009



CDBG ELIGIBLE AREAS REHABILITATION - AREA G - PROPOSED 2009



City of **NORWALK**

NOTICE OF PUBLIC HEARING

PROPOSED SUBSTANTIAL AMENDMENT TO THE 2008-2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME ANNUAL ACTION PLAN

Date: Tuesday, June 2, 2009
Time: 6:00 p.m. or as soon thereafter as the matter may be heard
Place: City Council Chambers, Norwalk City Hall, 12700 Norwalk Boulevard,
Norwalk, CA 90650

Description: The purpose of the Public Hearing is to encourage citizen participation and obtain public comment on a proposed substantial amendment to the City's 2008-2009 Community Development Block Grant (CDBG) and HOME Annual Action Plan as prepared for the U.S. Department of Housing and Urban Development (HUD). The proposed amendment is to utilize funding in the amount of \$414,537, provided from the Community Development Block Grant Recovery (CDBG-R) program funding received from the United States Department of Housing and Urban Development under the American Recovery and Reinvestment Act of 2009. The City of Norwalk anticipates using \$373,084 of the funds for street rehabilitation in low to moderate-income neighborhoods. In addition, a maximum of ten percent (10%) or \$41,453 will be used for general administration and planning activities.

Public Comment: For a period of seven (7) days beginning May 26, 2009 and ending on June 2, 2009, the public is invited to submit written comments on the proposed amendment. Interested persons are invited to attend this hearing and be heard regarding this matter. Written comments may be submitted to the City Council prior to the time set for the hearing. Address written comments: Attention City Clerk at the address noted above.

Availability: The substantial amendment to the Annual Action Plan is available for review during normal business hours at the following locations:

City of Norwalk
Community Development
Department Room #12
12700 Norwalk Boulevard
Norwalk, CA 90650

City of Norwalk
Social Services Center
11929 Alondra Boulevard
Norwalk, CA 90650

Norwalk Regional
Library
12350 Imperial Highway
Norwalk, CA 90650

More Information: Questions concerning the public hearing matter should be directed to Bing H. Hyun, Planning Manager, at telephone number (562) 929-5775.

Accessibility: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 929-5720. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Assisted hearing devices will be available at this hearing without prior notification.

Dated this 22nd day of May 2009.

Theresa Devoy
City Clerk